



SAINT LOUISE PARISH SCHOOL

133 – 156TH AVENUE SE BELLEVUE, WA 98007

425-746-4220

www.stlouiseschool.org info@stlouiseschool.org

Dear Parents,

I am pleased you are interested in enrolling your child in St. Louise Parish School. The faculty and I are very proud of our school and trust you will find us not only committed to academic excellence but also to the spiritual and personal growth of your child. I know it is certainly a commitment to send your child to a Catholic school, what with required tuition, fund raisers, and volunteering. But when you consider this is an investment in your child's future, it's well worth the extra effort! You will be extremely glad you chose a Catholic education for your child, and especially one at St. Louise Parish School!

Attached you will find our school's brochure, admissions policy, service projects description, and recent test results. The general procedures for applying to St. Louise School follow:

1. The official application period for accepting the application paperwork from new families for the 2012-2013 school year ended on February 17. Applications submitted by this time were given priority over later applications.
2. The first step in the registration process is to contact the school office to make an appointment to meet with our vice-principal Joanie Staiger or with me.
3. When we meet, Joanie or I will give you three main registration forms - the *Current Teacher Recommendation of New Student Form*, the *Student Emergency Information and Application Form*, and a *Parent Contract*. Your child's current teacher is to complete the recommendation form and send it to us. You are to complete and return the other two forms to us along with a non-refundable application fee.
4. You are to give the school office copies of your child's most recent report card and most recent standardized test scores (if available).
5. If recent test scores are not available, we may want to do some testing at our school. Additionally, an administrator or teacher may interview applicants for sixth, seventh, and eighth grade and may screen kindergarten applicants for readiness. You will be notified if any of this testing or interviewing is necessary.
6. After the entire application process is completed, you will be informed whether or not your child is admitted or if he/she is in our waiting pool due to a large number of applicants.

If you have any more questions, please call our school secretary, Lola Bazan. Again, thank you for your interest in St. Louise Parish School, and I look forward to meeting you.

Sincerely,

A handwritten signature in black ink that reads 'Dan Fitzpatrick'.

Dan Fitzpatrick
Principal



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Attached you will find our school's brochure, admissions policy, service project descriptions, and recent test results. The general procedures for applying to St. Louise School follow:

1. Commencing in December, families interested in applying for the 2012-13 school year may begin the application process. The official application period for accepting the application paperwork from new families is February 2-17. Applications submitted during this period will be given priority over later applications.
2. The first step in the application process is to contact the school office to make an appointment to meet with an administrator - vice-principal Joanie Staiger or myself. You may also choose to schedule a class observation on a Tuesday or Wednesday morning in January or February. Your meeting with an administrator should be scheduled to coincide with the observation.
3. After meeting with an administrator, you will receive two registration forms - the *Current Teacher Recommendation of New Student Form* and the *Student Emergency Information and Application Form*. Your child's current teacher is to complete the recommendation form and send it to us. You are to complete and return the student information/registration form to us during the February application period.
4. A third application form - the *Parent Contract* - will not be available until February 2, due to the time needed to set tuition rates for next year. You may stop by the office beginning February 2, to pick up the 2012-2013 contract. You are to complete the contract and return it and the application fee to us during the February application period. By the way, our Open House is on February 2, from 6:30-7:30 p.m., so this would be a convenient time to pick up the contract while your entire family is here touring the school and meeting the teachers that evening.

5. If your child is entering grades 1-8, please also give us copies of your child's final report card from last June (2010-11), and his/her most recent report card from this current school year (2011-12). We also need your child's most recent standardized test scores (if available).
6. If recent test scores are not available, we may want to do some testing at our school. Additionally, applicants for sixth, seventh, and eighth grade may be interviewed by an administrator and/or a teacher. You will be notified if testing or interviewing is necessary.
7. Applicants for kindergarten will be assessed for kindergarten readiness by the kindergarten teachers on March 5 or 8. The school office will call parents after the February application period to set up an appointment for this assessment. Kindergarten applicants must be recommended for admittance by our kindergarten teachers after this assessment.
(Note: Students entering kindergarten must be 5 years old on or before August 31. Students entering first grade must be 6 years old on or before August 31.)
8. After the entire application process is completed, you will be notified whether or not your child is admitted or if he/she is in an admission waiting pool due to a large number of applicants. The order of preference for admitting children who apply during the official registration period is detailed in our accompanying admissions policy.

Please make special note of our Open House on Thursday, February 2, from 6:30 to 7:30 p.m. This is a time for you and your children to tour the school together and visit with all the teachers. I especially hope to see your kids at our Open House so they can get excited about the great things going on at St. Louise School.

If you have any more questions or need more information, please call our school secretary, Lola Bazan, or email me at danf@stlouiseschool.org. Again, thank you for your interest in St. Louise Parish School, and we look forward to meeting you.

Sincerely,



Dan Fitzpatrick
Principal